



# Glengarry Primary School

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## ~ School Board ~

### School Board Meeting – Monday March 13, 2017

Present: Peter Meston, Simon Korzec, Teri Lane, Troy Visser, Carol Larkin, Kerryn Ellis, Megan Northover, Leeann Reid-Munce, Emily Taylor

Apologies: None

Meeting opened: 7:00 pm

#### Welcome/Apologies

Election of Chair: Simon Korzec

1<sup>st</sup>: Carol, 2<sup>nd</sup>: Megan

Election of Secretary: Troy Visser

1<sup>st</sup>: Teri; 2<sup>nd</sup>: Kerryn

The Board welcomed two new representatives: Leeann Reid-Munce (new parent rep) and Emily Taylor (new staff rep).

Time/Date of meetings: there was a consensus to keep meetings on Mondays @ 7pm with five meetings to be held per year (one in each of the first three terms and two in the fourth term)

#### Previous Minutes

Minutes were endorsed without amendment

1<sup>st</sup>: Teri; 2<sup>nd</sup>: Kerryn

#### Business arising from Previous Minutes

- Steve Heron (creator of the Buzz anti-bullying program) to hold anti-bullying forum on March 15; this is part of the anti-bullying measures that were requested by many respondents in last year's community survey

- Feedback on uniform change: generally positive despite early problems with lack of supply on some items; currently dress is still difficult to purchase although this delay was expected due to issues in producing the correct school tartan
- Zig Zags playgroup: this was the first year that the playgroup was run by Zig Zags; it is currently running but the enrolment numbers are relatively low

### Draft Annual Report

- Glengarry school planning and School Board activity aims to follow policies outlined in the Focus 2017 document produced by WA Dept. of Education
- Peter Meston gave an overview of the document
- Board members looked over the document and suggested several minor changes to pagination, word choice, spelling, and the statements by the School Board President and P&C president
- Amended annual report was endorsed

1<sup>st</sup>: Megan; 2<sup>nd</sup>: Leeann

### Review of Business Plan

- document overview provided by Peter Meston
  - few changes to the Plan from last year as this is the last year of current plan
  - next Business Plan will lay out future plans for STEM teaching
  - the operational plan provides the framework for the business plan
  - DET review of Board and the current business plan will occur in 2018
- Carol Larkin reviewed the operational plans for English which combines teaching areas of writing, grammar and spelling as well as a second plan focused on reading
- : teachers use Brightpath assessment of student writing
  - : “words their way” used for spelling
  - : explicit phonics lessons occur as part of writing and spelling
  - : reading strategies focus on improving comprehension
  - : goal to increase oral reading from teachers to students and from students to each other
  - : Lexile program: although the library does not have all Lexile books, Glengarry has access to quizzes for all Lexile books; this means that students who find Lexile books elsewhere can still take quizzes and receive credit for them
- Peter reviewed the operational plan in Mathematics
- Simon noted that more monies were requested to support Maths than English; Peter, Megan and Carol noted that this is due to differences in the way that the operational plan was worded across disciplines, not due to variations in funding approval
  - whole school emphasis is currently on understanding place value
  - also a focus on moving students with C+ or B grades into higher achievement
  - Leeann asked about measures of overall student well-being undertaken by the school; Peter noted the Student Survey, the results of which are reviewed by the School Board

## Targets and Operational Plans 2017

- reviewed by Peter Meston
- targets and plans closely align with the Business Plan
- school wide target to achieve 5% above national average from comparative schools in all NAPLAN areas; this target based on historical data

## Comparative Budget (as of March 8, 2017)

- most of the money in budget used for staff salaries
- approximately \$33,000 in cash variance (not allocated to a specific expense category) to be used for unexpected expenses or for unanticipated opportunities that could benefit the School; Peter noted that cash variance used to represent 10% of the annual budget (it is now less than 1%)
- budget endorsed without amendment

1<sup>st</sup>: Terj; 2<sup>nd</sup>: Troy

## General Business

- religious education: Peter noted this program in the early grades (yrs 1-3) appears to be unsustainable due to the significant proportion of children who opt out; this raises significant duty of care problems as teachers are required to monitor two separate groups of children at the same time
  - o Kerry suggested that religious education may not be appropriate for a state school
  - o Simon noted that guidance about the continuation of this program may be found in past and future parent feedback and from parents “voting with their feet” when choosing to sign up their children
  - o Item flagged for future discussion
- Simon noted that \$1.5 million was promised by the Liberal government to fund a new admin building at Glengarry during the election; Sharon O’Neill (director general of WA DET) did not know if these funds were still available given the change of government
- Peter thanked Board members who offered feedback to him through the Management 360 process and noted this feedback was generally positive
- Megan asked Board members to review their profiles on the website and send updates to her; Megan also noted positive uptake of Skoolbag by parents with over 400 registered users

Meeting closed: 8:30pm

Next Meeting: Monday May 29, 2017 @ 7pm