

# Glengarry Primary School

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# ~ School Board ~

## School Board Meeting - Monday November 21, 2016

Present: Peter Meston, Janet Iacomella, Simon Korzec, Teri Lane, Troy Visser, Mark Gabbitus, Carol

Larkin, Kerryn Ellis, Megan Northover

Apologies: None

Meeting opened at: 7:03pm

# Minutes of Previous Meeting

 Minutes were endorsed without amendment 1<sup>st</sup> by: Mark, 2<sup>nd</sup>: Teri

### **Business Arising from Previous Minutes**

- P&C has approved funding for anti-bullying forum conducted by Steve Heron
- Date for talk in 2017 to be set with Steve once he has confirmed time he is available

#### Uniform – Lowes and Policy Review

- Janet and Teri worked on Policy Review
- New version includes amendments: a) to add forthcoming dress to the policy; b) specify the use of sandshoes or sneakers for footwear; c) add pre-primary classes to the dress code policy; d) specify that hair be kept "neat and tidy"; e) amend wording to reflect that new uniforms would be supplied by Lowes; f) specify that the red polo shirt must be worn for official events such as excursions and school sports
- After discussion, it was agreed that the text would be further amended to specify that skirts should be no shorter than mid-thigh

#### Uniform Policy was endorsed

1<sup>st</sup> by: Teri; 2<sup>nd</sup>: Troy

- Peter discussed the new Uniform contract with Lowes who will begin supplying new uniform items by approximately mid-December
- The tartan skirt and dress will not be available until approximately mid-2017; in the meantime, the skirt will continue to be purchased by the P&C from the current supplier and then sold to Lowes to offer in their stores
- Used uniform items will still be available through the P&C

# Survey - Board Effectiveness

- Overall, many indications of good effectiveness: inclusive environment; ethical and confidential
- Concerns expressed over need to encourage participation and free expression of opinions; induction process was also inadequate
- Peter noted that the School Board review will ask individual members to talk about what they do on the board; Simon noted that because the school is running smoothly, there is less room for new measures and changes to be initiated by the Board

Actions: The Board Chair (Simon) has offered an open invitation for a confidential discussion of the concerns raised by Board members; a revised induction process is ready to be trialled in 2017

## Operational Plans 2017 – Focus Areas

#### Math

- Whole school focus on learning place values to include: a) staff meetings to share ideas;
  b) learning bags sent home with place value activity focus; c) whole-school professional development with Dr. Paul Swan
- Targets for each phase of learning will be linked to existing data
- iSTAR approach to be consolidated
- selection of children with Bs will be selectively targeted to increase their grades to A range, thereby advancing other children as well
- House activities will focus on persistence in math

#### Reading

- Current targets to reduce students in lower 20 and middle 60% while increasing number in the top 20% remain as do many other aspects of the current plan
- Increased focus on digital texts (Springboard into Comprehension) to prepare for online NAPLAN
- Emphasis on oral reading at home and from teachers in class
- Addition of a reading workshop for parents similar to the math workshop held this year (Term 1, 2017)

#### Writing

- Operational plans for grammar and spelling rolled into that for writing, although approaches in these areas remain the same
- Plans were extensively reviewed by staff
- Emphasis on procedural writing to support STEM
- Use of icons and frameworks to continue
- Introduction of Brightpath moderation and grammar moderation tasks
- Use of "have a go" pads for students to practice writing, note errors, and practice to gain mastery
- "Talk for Writing Initiative" and associated professional development to be added

### Budget 2017

- Peter discussed 2017 budget based on conservative estimates of enrolment, expenses and voluntary contribution levels so there is a possibility the outlook will improve
- Some cuts to EA staff will be required but the core literacy and maths support will still be funded
- Voluntary contributions estimated to be 70% in 2017; contributions in 2016 were in mid-70% range

**Budget was endorsed** 

1<sup>st</sup> by: Teri; 2<sup>nd</sup>: Mark

## Playgroup 2017+

- In past years this has been conducted informally by the P&C and overseen by the School
- New regulations require playgroup must now be properly affiliated with Playgroup WA and other organizations to ensure standards and proper insurance coverage
- Peter has approached Lorraine Ablett to determine whether Zig Zags Glengarry would be interested in administering the playgroup; Lorraine has indicated that this might be possible with an increase in fees to \$8/single session (\$80/term)
- Peter noted this increase was in line with one already proposed under the current playgroup scheme and the value of the Playgroup for parents and students social relationships prior to entering Glengarry PS

Motion endorsed to authorize Peter to continue formal negotiations with Zig Zags to run the Playgroup

1<sup>st</sup> by: Kerryn; 2<sup>nd</sup>: Teri

- Board members requested that Peter talk to Lorraine/Zig Zags to seek clarification that playgroups would not be conducted in the same manner as Out-of-School-Hours Care (in particular, that parents would be staying/playing with their children during coordinated activities), and to request an outline from Zig Zags concerning how playgroup activities would be run and some indication of the structure of the playgroups.
- Outcome of this communication to be circulated to the Board via email

#### **General Business**

- This was the final School Board meeting for Mark and Janet. On behalf of the Board, Simon extended sincere thanks to both of them for all of their service

Meeting closed at 8.45pm