



Glengarry Primary School

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~ School Board ~

School Board Meeting – Monday 14th March 2016

Present: Peter Meston, Janet Iacomella, Simon Korzec, Teri Lane, Troy Visser, Mark Gabbitus, Carol Larkin, Kerryn Ellis

Apologies: Megan Northover

Meeting opened at 7:00pm

Welcome/Apologies

Welcome to new members: Kerryn (parent) & Carol (teacher)

Election of Chair: Simon (nominated: Mark; seconded: Teri)

Election of Secretary: Troy (nominated: Janet; seconded: Teri)

Minutes of Previous Meeting

Copy of previous minutes provided to Kerryn

Minutes accepted without amendment (Teri; seconded: Mark)

Business Arising from Previous Minutes

- Board member profiles: speak to Leanne about profiles for existing members; arrange for profiles from new members
- School moving towards adoption of Connect platform for communication with families in the 2nd term; staff have already had PD about the platform; used by local high schools so will aid transition for students and parents
- Evaluation of Board effectiveness: Troy and Peter will meet about this early in 2nd term
- Board Inductions: Teri and Janet will meet about this in Term 3
- Response to letter from Board re: inclusion of Scripture at Glengarry PS – positive response from parent who initiated discussion of this issue; no other comments have been received

Terms of Reference/Code of Conduct

Peter reminded the members of the Board of the importance of these documents and that all members are familiar; Simon indicated that current Board functioned cohesively within these guidelines

Annual Report - draft

A number of minor corrections to spelling and grammar were noted; no other significant changes; Endorsed by: Mark; seconded: Teri

Business Plan - review

Peter noted that the targets remain the same but that the strategies and milestones are adjusted to reflect 2015 data; Endorsed by: Troy; seconded: Carol

Targets and Operational Plans 2016 – draft

Discussion of this document was delayed until the next meeting

Comparative Budget

Peter walked the Board through detailed and summary budget documents, noting that the majority of our income is spent on salaries

Teri will continue to attend selected budget meetings

Endorsed by: Mark; seconded: Teri

General Business

- Simon thanked staff, participants and organizers for contributing to an excellent swimming carnival
- Simon was asked at the carnival whether students should receive ribbons for participation as well as placing; Mark was asked why ribbons were awarded during event heats but not for the final; Kerryyn noted that other schools engrave names on trophies rather than awarding ribbons in some instances: Janet to review rules around ribbon awarding and utility of trophies
- Simon noted that terms of reference call for an “annual public meeting” to be held by the Board; Peter noted that all meetings are open to the public; “annual public meeting” to be scheduled for the first School Board meeting of Term 4 – meeting will include questions from the floor that must be submitted prior to the meeting
- Janet previewed the new Glengarry website under development, highlighting sections for Forms, P&C business, the Skoolbag communication centre, and interface with Connect ; will take five weeks to develop and then must be populated with data; expected to be publicly available midway through Term 2

Meeting closed: 8:32 pm

Next meeting: Monday 30th May 2016 (Term 2, Week 6)

Simon Korzec
School Board Chair

Peter Meston
Principal