

**GLENGARRY PRIMARY SCHOOL**  
**P&C GENERAL MEETING**  
**HELD ON MONDAY 20th MARCH 2017 IN THE LIBRARY**  
**MINUTES OF MEETING**

1. OPEN MEETING

The President declared the meeting open at 7.32pm and welcomed everyone in attendance. A quorum was present.

2. ATTENDANCE and APOLOGIES

Refer to Attendance Record attached.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

**Resolution** That the Minutes of the Glengarry Primary School P&C Association General Meeting held on Monday 20th February 2017 at 7.30pm be taken as read and confirmed as a true and accurate record.

**Carried by Donné Field and Rachael Shiell**

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 SPORTS EQUIPMENT FOR RECESS/LUNCH: Amanda spoke to Pam Algar regarding a lack of sports equipment available at recess/lunch time. Sometimes equipment is not returned which may necessitate shed closure to round up the supplies. Pam requested a particular playground ball. Peter Meston stated that staff requests must come through the staff wish list process so that items are discussed and prioritised.

4.2 BBQ: Repaired with parts from the old BBQ. Thank you to Ryan Kemp.

5. CORRESPONDENCE

1. Correspondence In

**Resolution:** That correspondence in be received as per attached list.

**Carried by Donné Field and Cath Frauenfelder**

2. Correspondence Out

**Resolution:** That correspondence out be endorsed.

**Carried - Nil Correspondence Out**

## 6. REPORTS:

1. President
2. Treasurer
3. Uniform Shop Co-ordinator
4. Book Club
5. Fundraising Committee
6. HOPE Group
7. School Banking
8. Safety House
9. Year 6 Fundraising Co-ordinator
10. Principal's Report

**Resolution:** That the above reports be adopted.

**Carried by Donné Field and Rachael Shiell**

## 7. GENERAL BUSINESS

### 7.1 FUNDRAISING COMMITTEE

7.1.1 ENDORSE NEW MEMBERS: Membership form received from Sara Nordin for fundraising committee.

7.1.2 FUNDRAISING EVENTS: A cake stall has been suggested on the last day of each term. Peter Meston supports this and a parents' adult only event for the evening of July 28th, pending school approval. Blokes and kids camp out discussed for Friday 5th May within the school grounds. Discussion about parental responsibility, patrols by volunteers and toilet access.

7.1.3 TRADES AND SERVICES: Members discussed a potential format for a directory of trades and services that could be advertised and act as a P&C fundraiser.  
for a fee

7.2 LOWES 20% DISCOUNT DAY FOR GPS: Lowe's provide an exclusive discount once per year. Members discussed week three of Term 2, 11th May if the new tartan dress is available.  
GPS  
Thursday

7.3 REFRESHMENTS FOR SWIM/SPORTS CARNIVAL: Amanda commented that volunteers are very busy at these events and could the P&C provide water bottles and sweets. Members discussed that this small token of appreciation would be a beneficial service.

## 8. APPROVAL OF COMMITTEE REQUESTS

Amanda proposes a motion to run a P&C cake stall on the last day of each term.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion to run a P&C fundraising evening for the parents on July 28th.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion to facilitate a Blokes and Kids camp out on Friday 5th May.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion to run a school disco Thursday 22nd June.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion for Year 6 fundraising to run Fab Food on Friday 19th May and 23rd June.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion for the Year 6 fundraising group to sell Smencils the week of 22nd May.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion to donate \$13200 for laptop lease (\$10000) and laptop trolleys (\$3200) to the school.

**Unanimous Vote in Favour Carried**

Amanda proposes a motion to donate \$5500 for science resources to the school.

**Unanimous Vote in Favour Carried**

## 9. LATE ITEMS

9.1 CANTEEN CO-ORDINATOR: Melissa Ferguson raised the issue of early close on Monday 3rd April and questioned if orders should be cancelled this day. Members agreed and a request would be sent to the office to advise families via Skoolbag.

9.2 STUDENT REQUESTS: Amanda asked PM what is the process for students making requests for resources/equipment? PM advised that there is not one in place.

## 10. NEXT MEETING

The next general meeting will be held on Monday 8th May 2017 at 7.30 pm in the school library.

## 11. CLOSURE

The meeting closed at 8.44pm.

**Signed as a true and accurate record of meeting**

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President - Amanda Schonfeld

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Date